

DOCUMENT MANAGEMENT SOLUTIONS

■ AVEPOINT ADVANTAGES
■ CONCERNS

Content is scanned and tagged upon entering SharePoint – minimizing compliance risks while maximizing content relevancy. As the document is added, the unstructured data (BLOB) is also moved out of the default SQL content database and into lower tiered storage. This reduces cost and improves performance, all with no effect on the end user accessing the content.

Protect business-critical content with full-fidelity backup that captures all metadata, security settings, and version histories for all web applications, databases, front-end web elements, and content externalized with DocAve.

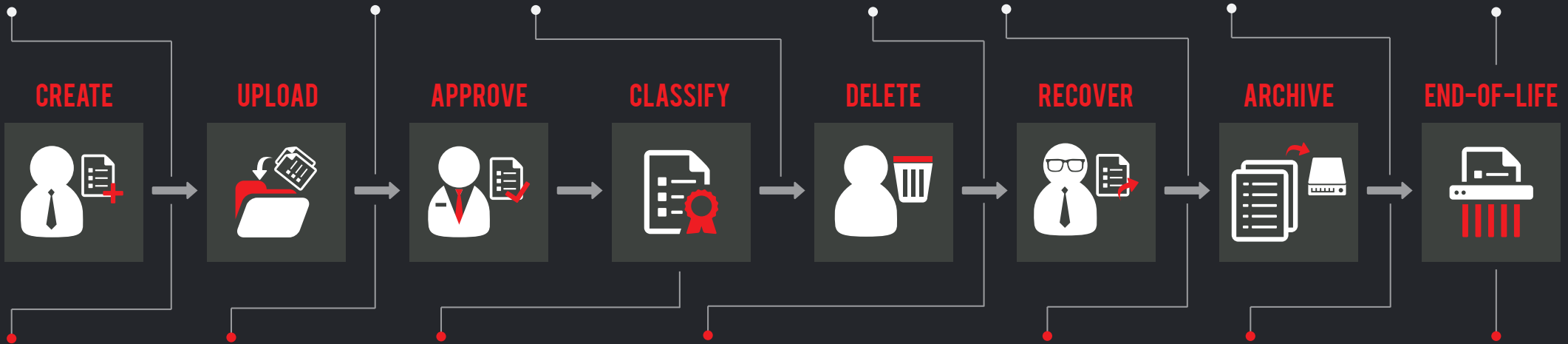
Empower users and reduce IT bottlenecks with end-user driven publishing through automated metadata-based replication.

Quickly and easily recover single items with security settings intact without causing business disruption through virtualized databases or hardware-based snapshots.

Ensure up-to-date content without changing the way users work by automating publishing from team collaboration sites.

Comply with industry data retention policies while reducing storage costs by regularly moving inactive content to lower tiered storage.

Minimize storage costs and compliance risks by ensuring dated content outside of the necessary retention period are permanently removed.



Unclassified content is difficult to locate, causing duplicate documents containing similar information.

Compliance violations are most frequently caused either accidentally or unknowingly.

Lost or corrupt data causes interruptions to business operations, and if the content users need cannot be recovered quickly, they can quickly lose confidence in their collaboration platform.

Sharing content from team sites once approved through workflows requires authors to know exactly where certain documents are stored. Human errors can cause documents to end up in the wrong place and the knowledge to be lost.

While disasters occur, most often documents are lost due to accidental deletions. With native data protection features in Microsoft SharePoint, once a document is sent to the Recycle Bin it is permanently deleted after 14 days.

Although team sites facilitate collaboration, with content scattered throughout different team sites, finding the right information becomes difficult. Having organization-wide document repositories provide an easy way for users to look for the content they need. However, maintaining the same content at multiple sources is counterintuitive to the way we naturally work, wasting valuable time.

Inactive documents may need to be kept in order to comply with industry and/or corporate policies, providing little value yet still requiring the same amount of storage space.

Dated documents which are outside retention periods not only unnecessarily add to storage costs, but may cause violations in industry compliance policies.