



## Office 365 Governance & Security



### Controlled Provisioning

Enable easy self-service provisioning for Microsoft Teams while controlling user access levels to ownership, security, and settings.

Strictly control but also simplify how Teams are requested, created, and approved.

Seamlessly steer users to the correct actions for their role, making it simpler and easier to ensure they do the right thing.

Gain scalable visibility into your platform use by ensuring Teams are named, classified, retained, and accessed according to rules.

Enable provisioning through existing processes via ServiceNow integration.



### Automated Management

Simplify and automate oversight of configuration settings, Teams membership, and ownership change requests with the ability to delete, revert or notify of unauthorized changes.

Ensure ongoing compliance via automated policy enforcement.

Keep policies intact for the life of each Team, Office 365 Group and Team Site with automated recertification, to validate permissions and metadata.

Securely and confidently hand off processes to stakeholders and end users via multi-tier approval processes and policy controls.



### Enforced Lifecycle

Improve data quality, reduce costs, speed up processes, and empower end users with automated lifecycle management.

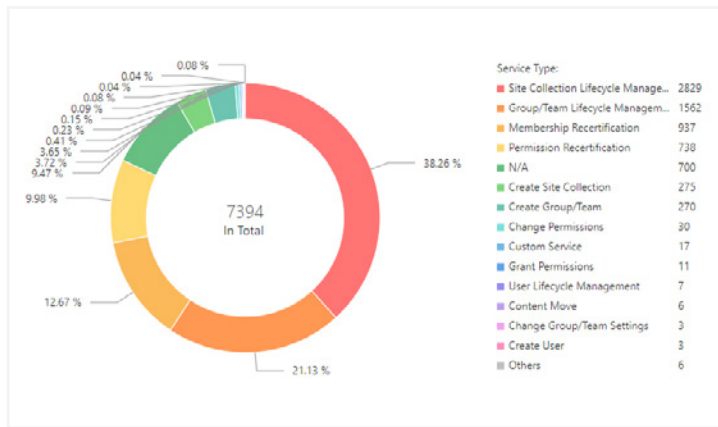
Archive and retain or dispose of Teams and Teams' content with flexible end-of-life workflows that trigger alerts for potentially irrelevant content, and force end user action on stale collaboration spaces.

Enable end users to extend leases for continual content access.

Increase transparency of content ownership and access by maintaining an up-to-date list of accountable business users for Teams.

### Grant Users Easy Access to IT Resources While Ensuring Organization Policies are Met.

AvePoint Cloud Governance empowers users with self-service IT resources for provisioning, moving, or restructuring Microsoft Teams and their content, as well as lifecycle and permissions management. Transcend rigid provisioning and security management restrictions with an end user-driven service for data protection, administration, content management, and reporting capabilities.



**MANAGEMENT**

We make it simple to import existing Microsoft Teams, Groups and SharePoint sites to automate adaptation and management of ownership, classification, and content policies according to evolving business needs.

You can automatically grant, transfer, clone, or remove Teams and Group permissions—plus enable content migration and restructuring—while ensuring all configuration, security settings and metadata are maintained. You can also assign business contacts for Office 365 Groups, and Teams to enforce accountability and enable appropriate approvals without granting ownership.

All of this is done while automated reports enable the organization to easily track requests, activity and changes.

**PROVISIONING**

Cloud Governance enables policy-controlled, business user provisioning of Microsoft Teams and corresponding SharePoint and Office 365 Group information while governing metadata/properties, data ownership, access, lifecycle, taxonomy and naming conventions, and enabling multi stage approvals. This “baked in” governance enforces organizational policies across Office 365.

**SEAMLESS USER EXPERIENCE**

Increase adoption of Teams, Groups and other Office 365 services by empowering end users with simple service processes for provisioning, permissions changes, and lifecycle and content management while increasing organizational control of Office 365.

Admins and business users can seamlessly oversee and view all Teams, Groups, and related information via an easy-to-use dashboard.

Cloud Governance also enables a simplistic method for displaying associated Teams, Groups and Teams’ site information, like the Owners, Members, contacts, lease quota, and other available services. In addition, it’s possible to automatically enable a visual indication of policy and service levels directly within Team sites.

Confidently enable business users and stakeholders to quickly access services with policy and security controls in place.

**LIFECYCLE MANAGEMENT**

Automated self-generating email requests for content archiving or deletion enforce lifecycle management as user adopt Office 365. You can utilize extension requests with approval processes and reports for enforcing lifecycle management of Office 365 Groups or Teams.

This ensures business users are held accountable for the proactive deletion or archiving of either inactive Office 365 Groups and Teams, or those that have pending lease expirations. Via policies, these retention rules can be applied to departments, business units, locations, security groups, users based on properties or any other custom criteria.

Easy monitoring and oversight are enabled through automatic reports of accountable business users, ensuring visibility into the ownership, roles and purpose for each Team, Office 365 Group, and Site from its provisioning, to its archiving and deletion.

**SERVICENOW INTEGRATION**

Using the Cloud Governance ServiceNow Integration APP, end users can now use the ServiceNow platform to submit creation requests and change requests for Office 365 Teams and Groups.

For a comprehensive list of new features in this release, please view AvePoint Cloud Governance release notes.

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