





**Step 1:** Bob, your employee, just acquired a new customer and needs a collaboration space for his team.



**Step 2:** Bob logs into Cloud Governance and starts a new request.



**Step 3:** Bob is then prompted to answer a series of questions predefined by your administrator, right within Cloud Governance's request questionnaire:

- |   |  |   |  |
|---|--|---|--|
|  <b>User Location</b><br><input type="checkbox"/> Internal<br><input type="checkbox"/> External<br><input type="checkbox"/> Both |  <b>Type of User</b><br><input type="checkbox"/> Regulated<br><input type="checkbox"/> Non-regulated<br><input type="checkbox"/> Both |  <b>Type of Content</b><br><input type="checkbox"/> Public<br><input type="checkbox"/> Internal<br><input type="checkbox"/> Restricted |  <b>Business Impact</b><br><input type="checkbox"/> High<br><input type="checkbox"/> Medium<br><input type="checkbox"/> Low |
|---|--|---|--|

Upon completion, Bob is guided to the appropriate service request form.



**Step 4:** Bob service request is then sent for approval from Bob's manager. Bob's manager approves his request.



**Step 5:** Cloud Governance provisions the new space automatically, without ever having to burden your IT staff.



**Bob & Team**

New collaboration space tailored to their specific business needs.



**Your Governance Board**

Appropriate service levels, permissions, and configurations applied automatically.



**Your Administrators**

Less time spent servicing user requests and more time focusing on higher business value activities.